

**Schoharie Free Library Association**  
**Board of Trustees Meeting Minutes**  
Wednesday, Feb. 10, 2021 7 p.m.

**Present via Zoom, Officers:** Pat Clancy President; Toni Schaeffer Vice President; Bridey Finegan Secretary; Dan Ennist Treasurer. **Trustees:** Susan Conroy, Jackie Hadam, Amanda Maleszweski, Deb Paden, Gail Porfirio, Vanessa Repicky. **Library Director:** Don La Plant

**Meeting called to order 7:05 p.m.**

**Secretary's Report:** Meeting minutes from January 13 meeting were submitted for review by Bridey Finegan. Corrections to January minutes: \$6,125.00 was the cost of the Financial Review Carl Stefanik first name is with a "C". Upon a motion by Jackie Hadam, seconded by Deb Paden the Board unanimously approved the minutes as amended.

Special Meeting minutes: Upon a motion by Deb Paden and seconded by Gail Pofirio the Board approved the special meeting minutes.

**Treasurer's Report:** The Treasurer's Report from January, 2021 was submitted for review by Dan Ennist. Upon a motion by Deb Paden, seconded by Amanda Maleszweski the board approved the January, 2021 Treasurer's Report. Transaction Detail: There was discussion about the payment of the bill for the financial review from restricted funds, the TJ ads for the summer reading program and the memo for 8 juvenile books. Upon a motion by Toni Schaeffer, seconded by Sue Conroy, the board unanimously approved the January, 2021 transaction report.

**Program Director's Report:** Jennie Mosher submitted the January, 2021 Program Director's Report. Upon a motion by Jackie Hadam, seconded by Toni Schaeffer the board approved the Program Director's Report.

**Director's Report:** Don LaPlant submitted the January, 2021 Director's Report. All library clerk applicants have been contacted by email. Final candidate will be chosen for approval at March 10 board meeting, if not before at a special meeting. Our charter application has been approved by the Board of Regents. We have not received our revised charter yet. Upon a motion by Vanessa Repicky, seconded by Toni Schaeffer, the board approved the Director's Report.

**New Business:**

Upon a motion by Sue Conroy, seconded by Deb Paden, Steve Babbitt was unanimously approved retroactively, as of Feb 9, as our auditor.

Distribution of new keys will be as follows: Our emergency contacts, library staff and those who need them for the function of the library. Upon a motion made by Pat Clancy, seconded by Vanessa Repicky the board approved this distribution of keys.

Feb 11 School Board meeting: Don LaPlant, Vanessa Repicky and Bridey Finegan will attend this meeting remotely. Vanessa will present the request for a \$96,000 tax levy.

Elementary PTO Father/Daughter Dance on Friday May 14, from 4-6 p.m. The planners would like to take photographs on the front porch of the library. Upon a motion by Pat Clancy and seconded by Jackie Hadam the motion was unanimously approved.

New Hours: Upon a motion by Jackie Hadam and seconded by Pat Clancy new Saturday hours will be 10-5 p.m. beginning sometime in March.

**Old Business:**

Advocacy Grant will be spent before tax levy vote on May 18, 2021.

Library Annual Report is due March 19.

Grant money was spent on plastic bins and Covid cleaning. Check with Eric to see if any Covid protocols have changed.

**Executive Session:**

Upon a motion by Jackie Hadam and seconded by Tony Schaeffer, the board unanimously entered into executive session at 9:35 p.m. to discuss the employment history of a particular person.

Upon a motion by Jackie Hadam and seconded by Vanessa Repicky, the board unanimously exited executive session at 10:20 p.m.

Upon a motion by Vanessa Repicky and seconded by Toni Schaeffer, the board unanimously approved the annual employee evaluation form for use in a periodic employee evaluation.

**Adjourn:** Upon a motion by Toni Schaeffer and seconded by Pat Clancy, the board unanimously adjourned at 10:22 p.m.

Respectfully submitted,  
Bridey Finegan  
Schoharie Free Library Board Secretary