

**Schoharie Free Library**  
**Board of Trustees Meeting (Teleconference)**  
**April 21, 2020**  
**Emergency Board Meeting**

**Present:** Officers- Pat Clancy, President; Deb Paden, Vice President; Dan Ennist, Treasurer; Trustees- Elizabeth Farr, Bridey Finegan, Toni Schaffer, Jaquelyn Hadam. Directory- Cathy Caiazzo.

**Absent:** Vanessa Repicky, Secretary, Michelle Haverly, Amanda Maleszweski,

**Call to Order:** 6:45 p.m.

**Building Insurance Approval:** There was extensive discussion over the selection of a new insurance carrier for the Library. Upon a motion by Bridey Finegan, with a second by Debbie Paden, the board approved the Great American Insurance Company for building and liability coverage with a \$ 5,194.00 effective April 29, 2020. The following is provided under this coverage: building coverage \$898,300; valuable papers coverage for \$326,000. There is also an abuse coverage with this policy.

**Advocacy Grant-** The library has \$3,000 of Advocacy grant money to spend on promoting the upcoming tax levy vote. The board agreed to provide for a mailer, banner, reusable bags and an ad for the newspaper. Deb and Cathy will discuss and finalize the design of the bags and contact the vendor about the mailer once we have the date of the school vote. At this time, the school vote has not yet been determined due to Covid-19.

**Reopening of Library—**There was discussion of the library reopening and it was noted that masks must be provided to employees under the Executive Order of the governor. Upon a motion by Pat Clancy, with a second by Toni Schaffer, the board requested that Cathy purchase at least a 2 month supply of gloves and masks and to expend no more than \$250.

**Adjourn:** Upon a motion by Pat Clancy, seconded by Debbie Paden, the board unanimously adjourned at 8:42 pm.

The next meeting will be held on May 13<sup>th</sup> at 7pm.

Respectfully Submitted,  
Pat Clancy,  
President