

Schoharie Free Library
Board of Trustees Meeting (Teleconference)
April 8, 2020

Present: Officers- Pat Clancy, President; Deb Paden, Vice President; Dan Ennist, Treasurer; Vanessa Repicky, Secretary. Trustees- Bridey Finegan, Amanda Maleszweski, Toni Schaffer, Michelle Haverly, Jaquelyn Hadam. Directory- Cathy Caiazzo.

Absent: Elizabeth Farr

Call to Order: 7:00pm

Secretary's Report: Vanessa Repicky submitted meeting minutes for March 11, March 15, and March 28, 2020 for review.

- Upon a motion by Deb Paden, seconded by Toni Schaffer the board approved the March 11, 2020 regular meeting minutes, Jaquelyn Hadam abstained due to absence.
- Upon a motion by Bridey Finegan, seconded by Dan Ennist, the board unanimously accepted the minutes from the March 15, 2020 emergency teleconference.
- Upon a motion by Pat Clancy, seconded by Michelle Haverly, the board unanimously accepted the minutes from the March 28, 2020 emergency teleconference.

Treasurer's Report: Dan Ennist submitted the March 2020 Treasurers report for review. It was noted that grant money has been received for programs which are now canceled; Jennie will try to reschedule those programs for the fall.

- Upon a motion by Vanessa Repicky, seconded by Toni Schaffer the board unanimously accepted the March 2020 Financial Report.
- Upon a motion by Deb Paden, seconded by Toni Schaffer, the board unanimously accepted the March 2020 transaction detail.

Program Director's Report: Jennie Mosher submitted the March 2020 Program Director's report for review. Bridey commented that Jennie is doing a very good job transitioning programs online and promoting them. Upon a motion by Bridey Finegan, seconded by Michelle Haverly, the board unanimously accepted the March 2020 Program Director's report.

Director's Report: Cathy Caiazzo presented the March 2020 Director's report. It was noted that the May 13th MVLS dinner has been cancelled. The board will have a regular meeting instead on May 13th at 7pm and Cathy will post notice of such meeting on the website. Upon a motion by Bridey Finegan, seconded by Deb Paden the board unanimously accepted the March 2020 Director's report.

New Business:

- **FEMA-** The board will carefully track expenses incurred due to the current state of emergency caused by the Covid-19 pandemic. Deb Paden reports that there is a \$3,300 minimum threshold to be eligible to apply for FEMA aid. The Board does not expect to incur that level of expense but Deb will start the application process just in case we need to file in the future.
- **School Vote 2020-** The Schoharie School budget vote has been postponed until after June 1, 2020. Pat communicated to Dave Blanchard that the library intends to go ahead with the Tax Levy increase request at this

time and requested to be notified as soon as a new date has been set for the vote. Promotion of the vote will be suspended until a new date has been determined.

Old Business:

- **Advocacy Grant-** The library has \$3,000 of Advocacy grant money to spend on promoting the upcoming tax levy vote. Cathy obtained a quote for reusable bags and Deb had previously been authorized to purchase postcards to be mailed to county residents. Deb and Cathy will work together to maximize the budget and determine how many of each will be purchased. **Upon a motion by Vanessa Repicky, seconded by Bridey Finegan, the board unanimously approved the expenditure of up to \$3,000 of Advocacy grant funds to be spent on a mailing and reusable bags.**
- **Tree Removal/Parking lot expansion-** The board was planning on applying for a construction grant to expand the parking lot this summer. The NYS budget for construction grants is less than anticipated, there will be no action taken at this time.
- **Search Committee-** The next meeting of the new director search committee will be held on April 23, 2020 at 7pm.

Executive Session: Upon a motion by Bridey Finegan, seconded by Pat Clancy, the board entered executive session at 8:07 pm. Upon a motion by Bridey Finegan, seconded by Pat Clancy, the board exited executive session at 9:10pm. The following action was taken:

- Upon a motion by Pat Clancy, seconded by Jaquelyn Hadam, the board unanimously agreed to continue to pay Cathy Caiazzo her regular salary for the duration of the library's closure.
- Upon a motion by Pat Clancy, seconded by Bridey Finegan, the board unanimously agreed to pay Jennifer Mosher for hours worked at home for the duration of the closure.
- Upon a motion by Pat Clancy, seconded by Vanessa Repicky, the board unanimously agreed to pay Heather Skinner her regular weekly rate for the duration of the closure contingent upon her submitting a voucher.

Adjourn: Upon a motion by Pat Clancy, seconded by Bridey Finegan, the board unanimously adjourned at 9:16pm.

The next meeting will be held on May 13th at 7pm.

Respectfully Submitted,
Vanessa Repicky
Secretary