

**Schoharie Free Library
Board of Trustees Meeting Minutes
January 8, 2020**

Present: *Officers:* Pat Clancy, *President*; Deb Paden, *Vice President*; Dan Ennist, *Treasurer*; Vanessa Repicky, *Secretary*; *Trustees:* Toni Schaffer, Bridey Finegan, Michelle Haverly; *Guests:* Amanda Malesweski, Jackie Hadam.

Absent: Elizabeth Farr, *Trustee*; Cathy Caiazzo, *Director*.

Annual Meeting

Call to Order: 7:07

Election of Officers 2020: Vanessa Repicky, *Secretary*, casts the unanimous vote to appoint the following officers: Pat Clancy, *President*; Deb Paden, *Vice President*; Dan Ennist, *Treasurer*; Vanessa Repicky, *Secretary*.

Election of New Trustees: Vanessa Repicky, *Secretary*, casts the unanimous vote to appoint Jacquelyn Hadam and Amanda Maleszweski as trustees.

Signing of 2020 Conflict of Interest Statement: All present trustees completed a conflict of interest statement and submitted to the board secretary.

Meeting Schedule for 2020: The board unanimously agrees to continue meeting on the 2nd Wednesday of the month unless otherwise scheduled.

Vendor List 2020: Upon a motion by Pat Clancy, seconded by Deb Paden, the board unanimously approved the vendor list for 2020.

New Trustee Address List: List is circulated and updated.

Collection of BOT dues: Trustees submit \$5 annual dues to the board treasurer.

Upon a motion by Deb Paden, seconded by Vanessa Repicky, the Annual meeting is adjourned at **7:15 pm**.

Regular Meeting:

Call to Order: 7:16 pm

Secretary's Report: December 2019 meeting minutes are submitted for review by Vanessa Repicky. Upon a motion by Deb Paden, seconded by Pat Clancy the minutes are unanimously accepted.

Treasurer's Report: Dan Ennist reports that the 2019 Tax Levy payment has not yet been received. Pat Clancy will contact the Mr. Robert Bonaker, Interim Business Administrator at Schoharie Central School, to request payment be remitted as soon as possible. Upon a motion by Deb Paden, seconded by Toni Schaffer, the board unanimously approves the December financial report. Upon a motion by Deb Paden, seconded by Toni Schaffer, the board unanimously approves the December transaction detail.

Program Directors Report: Jennifer Mosher submitted the December Program Directors report for review. Upon a motion by Vanessa Repicky, seconded by Michelle Haverly, the December program director report is unanimously accepted.

Director's Report: Cathy Caiazzo submitted the December Director's report for review. Upon a motion by Bridey Finegan, seconded by Dan Ennist, the December Director's report is unanimously accepted.

New Business:

Adoption of Resolution to increase Tax Levy: Upon a motion by Deborah Paden, and second by Toni Schaffer, the board adopted the following resolutions by a vote of 9 in favor; zero opposed:

“Shall the Schoharie Central School District, Schoharie County, State of New York, be authorized to levy taxes in the amount of \$86,000 for the annual support of the Schoharie Free Library Association, Schoharie, New York, and pay over such monies to the trustees of the Library for library services for the benefit of residents of the School District during the 2020-2021 fiscal year and each year thereafter until changed? “

The board also passed a resolution, on a motion by Deborah Paden, with a second by Toni Schaffer, to the state comptroller informing him, that the trustees seek to override the tax cap. This motion was approved 9-0. Designated to attend the school board meeting in February (where the resolution will be voted upon by the School Board), were Vanessa Repicky, Pat Clancy and Michelle Haverly. Vanessa Repicky will forward a letter to the Schoharie School Board.

Charter Changes: The board reviewed the current charter and discussed possible revisions. Deb Paden will research the process required to adopt the potential revisions and will present her research at a future meeting.

Old Business:

Advocacy Grant: Deb Paden submitted an advocacy grant application to promote the upcoming vote to increase the tax levy.

Building Survey: An updated building survey has been completed.

Library Financial Review: Dan Ennist reports that the requested documents have been assembled and submitted for the upcoming financial review.

Secured Wifi for the Library: Midtel confirms that five emails are included in the monthly fee and will help Cathy set up the I-Pad to accept secure payments.

Furniture: Upon a motion by Bridey Finegan, seconded by Pat Clancy, the board unanimously approves the expenditure of up to \$6000 for new tables and chairs pending receipt of tax levy funds.

Tree Removal/Parking spaces: The board is awaiting estimates for tree removal. Pat Clancy will ask Hannan's paving for their advice on how to best expand the parking lot. The board plans to apply for an SED grant in August to cover the expense of a planned parking lot expansion.

Upon a motion by Bridey Finegan, seconded by Deb Paden the board unanimously entered executive session at 8:38. Upon a motion by Bridey Finegan, seconded by Deb Paden, the board unanimously exited executive session at 8:53. No action was taken.

Upon a motion by Vanessa Repicky, seconded by Pat Clancy, the board unanimously adjourned at 8:56 pm.

Next meeting: February 12th 2020

Respectfully Submitted
Vanessa Repicky
Secretary